



Registering for Summer Camp

This guide will take you through the steps to register your child(ren) for Summer Camp at Oak City Gymnastics. Please do not hesitate to reach out if you need assistance or have any questions. info@oakcitygymnastics.com or 919-748-2300

Entering Parent and Child Information

1. Go to www.oakcitygymnastics.com
2. Click on **Parent Portal** in the top right of the Home page



3. It will ask, "Are you a current customer?"
Click **No**, create account

Are you a current customer?

Yes

No, create account

4. Enter **Login Email**
Agree to consent
Click **Submit**

Account Creation

To create an account, please review the items below and enter the email address that will be used as your login. An email will be sent to this address in order to continue the account creation process.

Login Email *

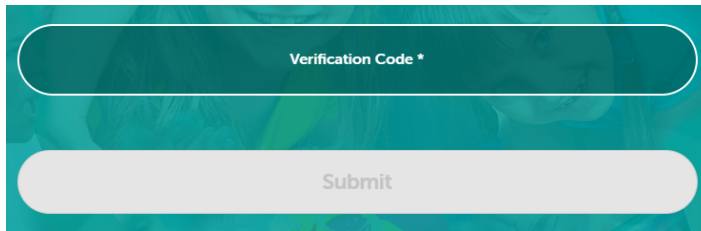
ocgathlete@gmail.com

I certify that I am at least 18 years old and I consent to the software vendor's **privacy policy** and **terms of use**.

☒ Yes, I agree.

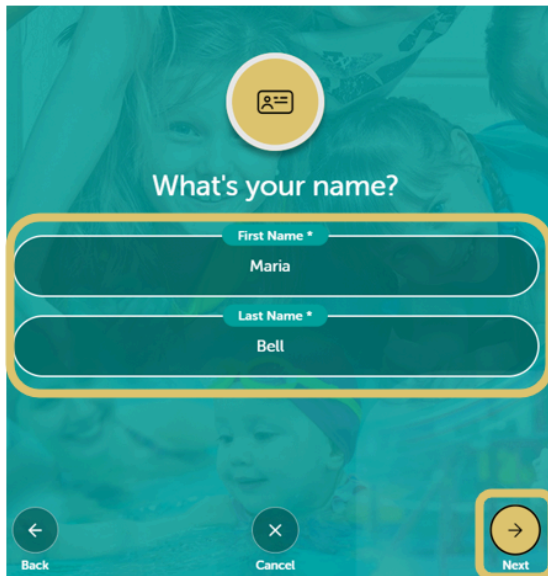
Submit

5. Enter **verification code** you receive at the email you provided
Click **Submit**



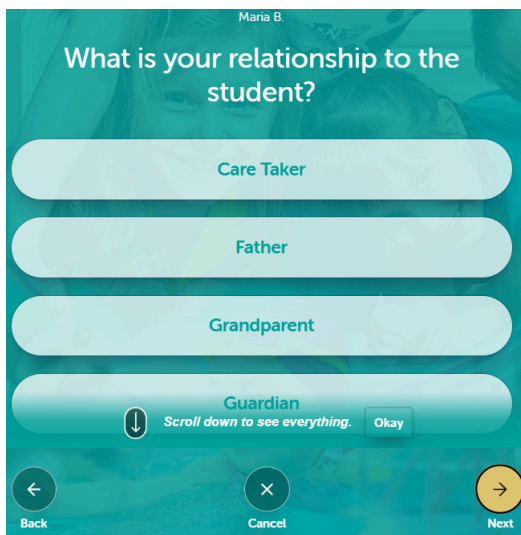
A screenshot of a mobile app interface for entering a verification code. The background is a teal color with a faint image of a child. At the top, there is a white rounded rectangular input field with the text "Verification Code *" in the center. Below the input field is a wide, light gray rounded rectangular button with the text "Submit" in the center.

6. Enter **Parent First and Last Name**
Click **Next**



A screenshot of a mobile app interface for entering a parent's name. The background is a teal color with a faint image of a child. At the top, there is a yellow circular icon with a white ID card symbol. Below the icon is the text "What's your name?". There are two white rounded rectangular input fields. The first field is labeled "First Name *" and contains the text "Maria". The second field is labeled "Last Name *" and contains the text "Bell". At the bottom, there are three circular buttons: a left arrow labeled "Back", a close icon labeled "Cancel", and a right arrow labeled "Next". The "Next" button is highlighted with a yellow border.

7. Select *your relationship to the student*
Click **Next**



A screenshot of a mobile app interface for selecting a relationship to the student. The background is a teal color with a faint image of a child. At the top, there is a small text "Maria B." and the question "What is your relationship to the student?". Below the question are four white rounded rectangular buttons: "Care Taker", "Father", "Grandparent", and "Guardian". The "Guardian" button is selected and highlighted with a yellow border. Below the "Guardian" button is a small downward arrow icon, the text "Scroll down to see everything.", and a small "Okay" button. At the bottom, there are three circular buttons: a left arrow labeled "Back", a close icon labeled "Cancel", and a right arrow labeled "Next". The "Next" button is highlighted with a yellow border.

8. Complete *communication information*
Click **Next**

Where can we reach you?

Email *

Email Type

☐ Yes, please send me emergency and informational emails in regards to my student's classes or events.

☐ No, I do not wish to receive emails related to my student's classes or events, nor would I like to receive emergency or informational emails. I only want to receive enrollment confirmations, receipts, and statements.

Primary Phone # *

Phone Type

Scroll down to see everything. Okay

Back Cancel Next

9. Create your **Password**
Click **Next**

Let's put a lock on this.

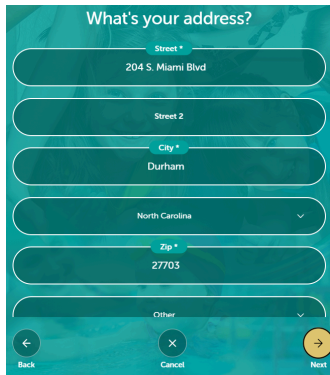
Password *

Re-enter Password *

Back Cancel Next

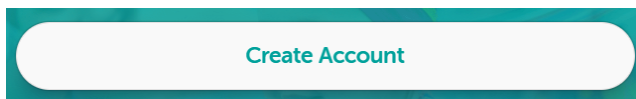
10. Enter your **address**

Click **Next**

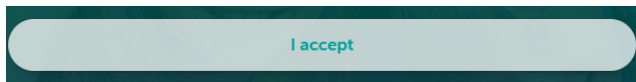
A screenshot of a mobile app's address entry screen. The title is "What's your address?". It features several input fields: "Street *" with "204 S. Miami Blvd", "Street 2", "City *" with "Durham", a state dropdown menu showing "North Carolina", "Zip *" with "27703", and an "Other" dropdown menu. At the bottom are three buttons: "Back" (left arrow), "Cancel" (X), and "Next" (right arrow).

11. *Review information*

Click **Create Account**

A screenshot of a button labeled "Create Account" in teal text on a white rounded rectangle, set against a teal background.

12. Accept Policies by clicking **I accept** under each one

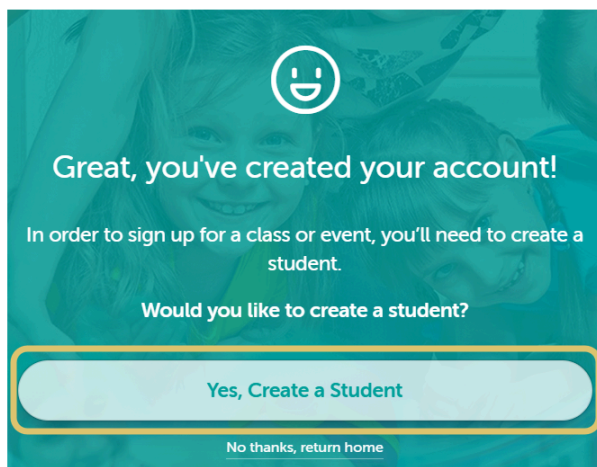
A screenshot of a button labeled "I accept" in teal text on a light gray rounded rectangle, set against a dark teal background.

- Billing Authorization
- Rules, Terms and Conditions
- Waiver

Click **Next**

13. Account is created, now create a student

Click **Yes, Create a Student**

A screenshot of a mobile app screen showing a success message. At the top is a white smiley face icon. The text reads: "Great, you've created your account!", "In order to sign up for a class or event, you'll need to create a student.", and "Would you like to create a student?". At the bottom are two buttons: "Yes, Create a Student" (highlighted with a yellow border) and "No thanks, return home" (a link).

14. Enter **Student Details**

- General Information
- Student Medical Information

Click **Save**

Register for Camp

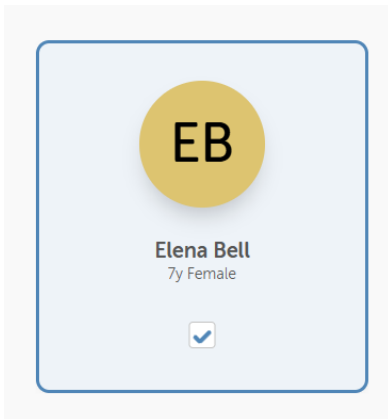
1. Click **Booking** at the top



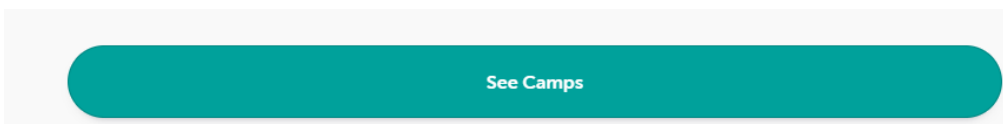
2. Click **Camps**




3. **Select** the child you wish to enroll



4. Click **See Camps**



5. Select the **Summer Camp Week** you prefer



OAK CITY GYMNASTICS

Summer Camp Week #1

Jul 13th, 2026 - Jul 17th, 2026

Available for Elena

Mon	8:30 AM - 4:00 PM
Tue	8:30 AM - 4:00 PM
Wed	8:30 AM - 4:00 PM
Thu	8:30 AM - 4:00 PM
Fri	8:30 AM - 4:00 PM

[View Full Schedule](#)

[OPEN](#)

S M T W T F S

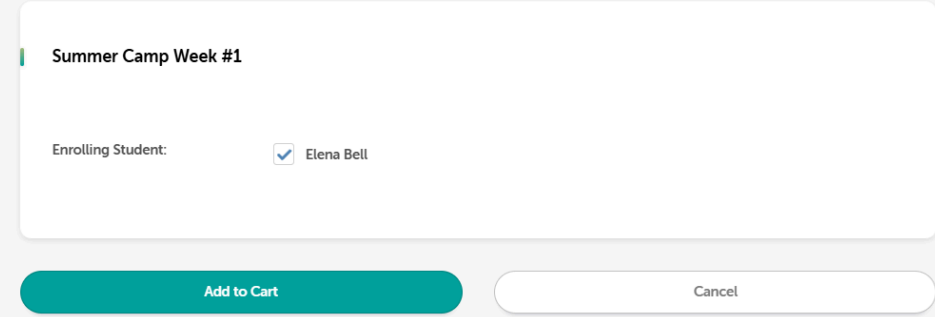
6. Click **Enroll Now!**

Summer Camp Week #1

Enroll Now!

Available for Elena

7. Click **Add to Cart**



Summer Camp Week #1

Enrolling Student: ☒ Elena Bell

Add to Cart Cancel

8. Review and ensure everything is correct
If you have *another child to enroll*, click **Add Enrollments**
If you are *finished*, click **Pay Now**

1 Cart Item: \$310.00

Summer Camp Week #1

07/13/2026 – 07/17/2026

for Elena Bell

Mon	Jul 13th, 2026	8:30 AM - 4:00 PM
Tue	Jul 14th, 2026	8:30 AM - 4:00 PM
Wed	Jul 15th, 2026	8:30 AM - 4:00 PM
Thu	Jul 16th, 2026	8:30 AM - 4:00 PM
Fri	Jul 17th, 2026	8:30 AM - 4:00 PM

Price:

\$310.00

Item Total:

\$310.00

Remove

Add Enrollments

Total Due

\$310.00

Thank you for your business!

Pay with

Credit Card

visa x7006

Expires 5/2027

Default

Other

+

Options

☐ Update selected payment method?

Pay Now

We look forward to welcoming your child(ren) to
Oak City Gymnastics Summer Camp!!!